DOCUMENTS

The following documents must be sent to the Michigan Children's Institute (MCI) superintendent or his or her designee when consent is requested for an MCI ward:

- DHS-3217, Adoption Consent Request (Child in Home, No Competing Parties), **or** DHS-3217A, Adoption Consent Request (Recruited or Competing Parties)

- PCA 309, Consent to Adoption by Agency/Court.

- Copy of child's birth certificate.

- DHS-1927, Child Adoption Assessment and any DHS-606 Child Adoption Assessment Addendum.

- BCAL-3130, Initial Foster Home/Adoption Evaluation and DHS-612, Adoptive Family Assessment Addendum, or Preliminary Family Assessment for all assessed families.

- Copies of appropriate court orders. Any combination of the following documents that verify the termination of parental rights of both parents and commitment to MCI:

  - JC 63, Order Terminating Parental Rights/Commitment to the Department of Human Services.

  - PCA 305, Release of Child by Parent.

  - PCA 306, Release of Child by Agency.

  - PCA 318, Order Terminating Parental Rights After Release or Consent.

  - PCA 322, Order Committing to Agency/Department of Human Services.

- DHS-990, Relative Notification Letter.

- DHS-989, Relative Response.

- DHS-988, Relative Search Information.

- DHS-987, Relative Documentation.

The following additional documents must be submitted with the consent packet for **all** American Indian/Alaska Native children:

- Documentation of tribal consultation.

- Documentation of the tribe's recommendation.

The following additional documents must be submitted with the consent packet for competing parties:

- DHS-605, Recommendation to Deny Consent.

- The DHS-3217-A, Adoption Consent Request (Recruited Family or Competing Party), with the identity of the guardian ad litem and contact information.